

REGULAR COUNCIL MEETING MINUTES
Held on Tuesday, August 12, 2025, at 5:00 PM
Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Matt Harper	Penny Kelly, Clerk / CEMC
	Anne-Marie Koiner	Lynsey Zufelt, Deputy Clerk
	Vicky Leakey	Brenda Guy, Manager of Planning and Development
	David Osmond	David Armstrong, Manager of Public Works
		Jeff Johnston, Manager of Parks and Recreation
		Andrew Dickson, Fire Chief
Regrets:	Colin Brown	John Morrison, Treasurer
	Patrick Kirkby	

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:01 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Canadian National Anthem
	<ul style="list-style-type: none"> The National Anthem was played.
4.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> Mayor Beddows read the Land Acknowledgement Statement.
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> A Member of the Public addressed a Report listed on the Agenda.
6.	Disclosure of Additional Items
	1. Councillor Osmond – Article in Kingstonist and Brockvilleist
7.	Public Meeting
	1. Proposed Class III Development Permit (DP2025-10) – 116-118 King Street East – Permit One Short-Term Accommodation Rental in Upper Storey of a Commercial Building (+Report Council-PD-2025-15) <ul style="list-style-type: none"> A Public Meeting was held regarding a Proposed Class III Development Permit Application (DP2025-10) received from the Owner/Applicant: Ryan Chartrand and Angela Vernelli, regarding the property municipally and legally described as 116-118 King Street East PLAN 86 W PT LOT 13 RP;28R11120 PARTS 1 AND 2, TOWN OF GANANOQUE, to Permit One Short-Term Accommodation Rental in Upper Storey of a Commercial Building. The Chair requested the Manager of Planning and Development present the Application to Council. <ul style="list-style-type: none"> Brenda Guy, Manager of Planning and Development provided an overview of Report Council PD-2025-15. The Chair asked the Owner if they had anything to add to the Staff overview. – None

	2. Frontenac Arch Biosphere Network (FABN), Christine Grossutti, Conservation Project Manager – Judith McLean Memorial Forest (+Trees & Trails Advisory Panel Motion Nos. 2025-05 and 2025-08)
	<ul style="list-style-type: none"> Christine Grosutti appeared before Council and presented a PowerPoint presentation entitled, “Conservation Assessment Results for McLean Memorial Forest”. Council considered the following recommendation.
	<p>Motion #25-108 – Frontenac Arch Biosphere Network (FABN) – Judith McLean Memorial Forest</p> <p>Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE MAYOR AND CLERK TO SIGN THE CONSENT LETTER TO REPORT THE TOWN OF GANANOQUE'S JUDITH SCOTT MCLEAN MEMORIAL FOREST TO THE CANADIAN PROTECTED AND CONSERVED AREAS DATABASE (CPCAD) AND TO SHARE THE CANADA TARGET 1 DECISION SUPPORT TOOL SCREEN RESULTS, AS RECOMMENDED BY THE TREES AND TRAILS ADVISORY PANEL MOTION NOS. 2025-05 AND 2025-08, AND AS PRESENTED TO COUNCIL BY CHRISTINE GROSUTTI, ON TUESDAY, AUGUST 12, 2025.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
9.	Presentations / Awards / Deputations – None
10.	Mayor’s Declaration – None
11.	Unfinished Business
Council-PD-2025-13 – Private Video Surveillance – Municipal By-laws	
	<p>Motion #25-109 – Private Video Surveillance – Municipal By-laws</p> <p>Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE PRIVATE VIDEO SURVEILLANCE – MUNICIPAL BY-LAWS REPORT, FOR INFORMATION PURPOSES, AS PRESENTED IN COUNCIL REPORT-PD-2025-12.</p> <p style="text-align: right;">CARRIED – 4 Ayes, 1 Nay</p>
Council-REC-2025-13 – Award of Contract – Eradication and Control of Japanese Knotweed	
	<p>By-law No. 2025-070 – Award of Contract – Eradication and Control of Japanese Knotweed</p> <p>Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-070, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH WAGAR & CORPUT WEED CONTROL INC., FOR THE SERVICES TO ERADICATE AND CONTROL JAPANESE KNOTWEED, AS PRESCRIBED IN RFT REC-2025-04 AND AS PRESENTED IN COUNCIL REPORT REC-2025-13.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
12.	Consent Agenda
	<p>Moved By: Councillor Koiner Seconded By: Councillor Osmond</p> <p>Be it resolved that the Motion and By-law listed on the Consent Agenda be passed accordingly:</p>
	MOTION:
	<p>Motion #25-105 – Approval of Minutes – July 15, 17 and 24, 2025</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, JULY 15, 2025, AND ITS SPECIAL MINUTES OF THURSDAY, JULY 17, AND JULY 24, 2025.</p>

	<p>BY-LAW</p> <p>By-law No. 2025-071 – Amend Traffic and Parking By-law No. 2015-070 – Schedule XII – Increased and Decreased Speed – Water Street Swing Bridge</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-071, BEING A BY-LAW TO AMEND THE TRAFFIC AND PARKING BY-LAW NO. 2015-070, SCHEDULE XII, TO ADD 25 KMS/HOUR AS THE SPEED LIMIT FOR THE WATER STREET SWING BRIDGE AND ITS APPROACHES.</p> <p>CARRIED – 4 Ayes, 1 Abstain</p>
13.	<p>Staff Reports</p> <p>Council-LIB-2025-03 – Gananoque Public Library Quarterly Report</p> <p>Motion #25-110 – Gananoque Public Library Quarterly Report Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT AS PRESENTED IN REPORT COUNCIL LIB-2023-03. CARRIED – UNANIMOUS</p> <p>Council-REC-2025-14 – Seniors Community Programming Grant Funding</p> <p>By-law No. 2025-072 – Seniors Community Programming Grant Funding Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-072, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH THE MINISTRY FOR SENIORS AND ACCESSIBILITY, THROUGH TRANSFER PAYMENT ONTARIO (TPON) TO ACCEPT THE SENIORS COMMUNITY GRANT FUNDING, AS PRESENTED IN REPORT COUNCIL-REC-2025-14. CARRIED – UNANIMOUS</p> <p>Council-FIRE-2025-06 – Emergency Purchase Procurement – Outboard Motor Replacement</p> <p>Motion #25-111 – Emergency Purchase Procurement – Outboard Motor Replacement Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE EMERGENCY PURCHASE PROCUREMENT DISCLOSURE REGARDING THE FIRE DEPARTMENT OUTBOARD MOTOR REPLACEMENT FOR ITS MARINE UNIT, AS PRESENTED IN COUNCIL REPORT FIRE-2025-06. CARRIED – UNANIMOUS</p> <p>Council-PD-2025-14 – Population Projections – Various Studies ***Moved by Councillor Koiner and seconded by Deputy Mayor Leakey to amend the recommendation in Report-PD-2025-14 to add, “SUBJECT TO ENDORSEMENT FROM MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING (MMAH)”. CARRIED – UNANIMOUS</p> <p>Motion #25-112 – Population Projections – Various Studies Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SET ASIDE THE PROVISIONS IN THE PROCUREMENT BY-LAW AND AUTHORIZE THE SCOPE OF WORKS FOR POPULATION PROJECTIONS, TO AN UPSET AMOUNT OF \$28,800, AS REQUIRED FOR THE OFFICIAL PLAN (OP) BY WATSON & ASSOCIATES ECONOMISTS LTD., AND AS PRESENTED IN REPORT COUNCIL PD-2025-14, SUBJECT TO ENDORSEMENT BY THE MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING (MMAH). CARRIED – UNANIMOUS, as amended</p>

14.	Motions (Council Direction to Staff) – None
15.	Correspondence
	<ol style="list-style-type: none"> 1. Gananoque Police Services Board – Notice of Suspension 2. Ontario Lottery and Gaming Corporation (OLG) – First Quarter Gaming Revenue Payment to Township of Leeds & the Thousand Islands and Gananoque 3. South East Health Unit – Media Release – Board of Health Update for July 4. Cataraqui Conservation – News Release – Level 1 Water Condition Confirmed for Cataraqui Region
16.	Notice Required Under the Notice By-law – None
17.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> • Members of Council provided their updates.
18.	Discussion of Additional Items
	<ol style="list-style-type: none"> 1. Councillor Osmond – Article in Kingstonist and Brockvilleist <ul style="list-style-type: none"> • Councillor Osmond made a statement in response to an article published by local news sources Kingstonist and Brockvilleist entitled, “<i>An integral part of our history’: Group rallies to save historic Gananoque bridge from demolition</i>”, by Hollie Pratt-Campbell, dated August 8, 2025 and comments made by Mayor Beddows. • Councillor Osmond requested that the Mayor clarify his comments and further requested an apology to Council and Staff. <ul style="list-style-type: none"> • Mayor Beddows responded to Councillor Osmond stating that his comment was about Council's decision to not seek an estimate [for the bridge repair] and the way this Council seeks information or doesn't receive it. The “information gaps” had nothing to do with the quality of Staff reports, but rather about knowing whether we [Council] were making the best value-based decision on removal or repair going forward. • Mayor Beddows further noted that he stands by his remark about this specific instance.
19.	Questions from the Media – None
20.	Closed Session
	<p>Moved by Councillor Koiner that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 7:29 PM for the purpose of discussing one (1) item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose and one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
21.	Move Out of Closed Session at 7:51 PM.
	Council resumed the Open Session at 8:15 PM
22.	Reporting Out of Closed Session
	<ul style="list-style-type: none"> • A Closed Meeting was held. Council discussed one (1) under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose, and one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board. • Council will now consider the following recommendations.

